



North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services
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Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Michael Moseley, Director

MEMORANDUM:

TO: Area/County Directors
MHDDSA Professional Organizations and Groups
MHDDSA Stakeholders Organizations and Groups

FROM: Mike Moseley
Gary Fuquay

DATE: November 3, 2004

RE: Instructions for Submitting Information to the DMHDDSAS for the Provider Database

In our two communications of October 19, 2004, regarding Medicaid Plan Rates and CAP-MR/DD Rates, and the communication of October 20, 2004, setting forth the quarterly update on MHDDSAS system reform issues, we committed to developing and publicizing a voluntary provider database. The purpose of such a voluntary provider database is to involve a broader and more representative array of service providers in discussions with DMHDDSAS, DMA and the DHHS Controller's Office around various rate and policy issues which impact providers and service development. Providers desiring to be considered for participation in such discussions may complete and submit the required information. The DMHDDSAS, DMA and DHHS Controller's Office will utilize the provider information to select providers from the database, on a rotating basis, to engage in rate and policy discussions. Providers will be selected based upon criteria specifically relevant to items under discussions. Such criteria to be considered will include, but not be limited to, provider's geographic service area, type of service(s) provided, size of provider organization, incorporation status, etc.

The attached document is the provider database input document which will be utilized to collect provider specific data. The same form attached to this communication has also been posted on DMHDDSAS' web page at <http://www.dhhs.state.nc.us/mhddsas/announce/index.htm> The form contains instructions for completion and submission.

As outlined below, the first series of meetings involving providers selected via the new provider database will be November 15th and 17th and will relate to the rates and services included in the October 19, 2004, memorandums for Medicaid State Plan services and rates and CAP-MR/DD services and rates. These communications can be found on DMHDDSAS' web page at <http://www.dhhs.state.nc.us/mhddsas/announce/index.htm> Meetings associated with these communications will be held in three groups: (1) CAP-MR/DD, (2) Medicaid Plan - Mental Health, and (3) Medicaid Plan – Substance Abuse. Meeting times will be as follows:

CAP-MR/DD Services/Rates: Monday, November 15, 2004: 9:00 to 11:00 a.m. (Location in Raleigh, Room 297 Kirby Bldg. – DMA building on Dix campus.)

Medicaid Plan Services/Rates – Mental Health: Wednesday, November 17, 2004: 8:30 to 10:30 p.m. (Location in Raleigh, room TBD)

Medicaid Plan Services/Rates – Substance Abuse: Wednesday, November 17, 2004: 10:30 a.m. to 12:30 p.m. (Location in Raleigh, room TBD)

Meetings within this timeframe are necessary to secure provider feedback on rate and service issues in order to present final recommended rates to the DHHS Rate Review Board in early December 2004. **Based on this timeline, it is essential that providers desiring to be considered for participation in these initial meetings complete and submit the provider database form by Tuesday, November 9, 2004, at the latest.** This allows minimal time for DHHS agencies to select providers, confirm their availability for meeting dates/times and post the provider selections on DMHDDSAS' web page.

Beyond this initial deadline, there will not be an established deadline for providers submitting information for the provider database. The provider database will be an ongoing project and additional rotating selections will be made for future rate and policy issues.

Individuals receiving this communication are encouraged to distribute it to other providers that may not have received it.

Should you have any questions, please contact Bill Connelly with DMA at (919-855-4200) or Spencer Clark with DMHDDSAS at (919) 733-4670.

MM/GF/pdh

Attachment

cc: Secretary Carmen Hooker Odom
Lanier Cansler
County Managers
Area/County Finance Officers
DMHDDSAS Executive Leadership Team
Barbara Brooks
Mark Benton
Nancy Henley
Laketha Miller
Sandra Trivett
DMA Assistant Directors
Pat Jeter
Bill Connelly
Jamie Christensen
Wanda Mitchell
Rick DeBell
Kaye Holder
Carol Duncan Clayton
Patrice Roesler
Mike Mayer
Bob Hedrick

